

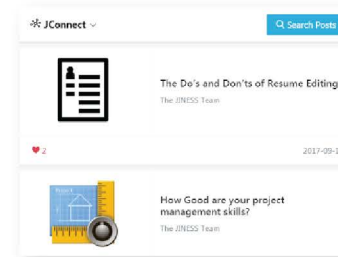
Student Guide

1 Register



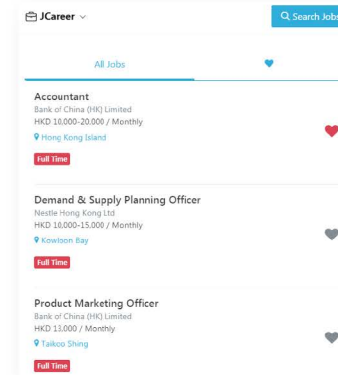
Visit JINESS Website at
<https://jiness.hk/a>
and select your institution for registration

2 Navigate the Platform



JConnect

Provide you with valuable information, that inspires your career interests and helps achieve your career aspirations.



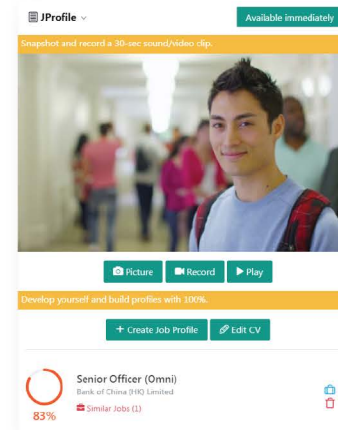
JCareer

JOB SEARCH - You may do it either way:

- ▶ The “Search Jobs” button is designed to help you search your preferred jobs by categories (i.e. job titles, salary, etc.)

or

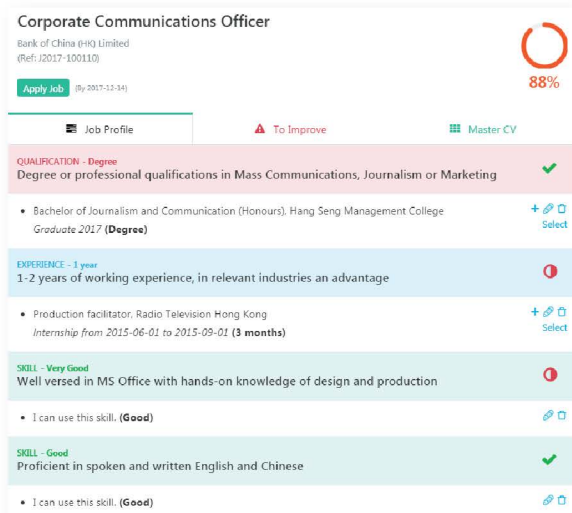
- ▶ Browse all the available jobs one-by-one. Your preferred posts will be selected and listed under the JProfile Column by clicking the heart shape ♥ attached to each available job opportunity.



JProfile

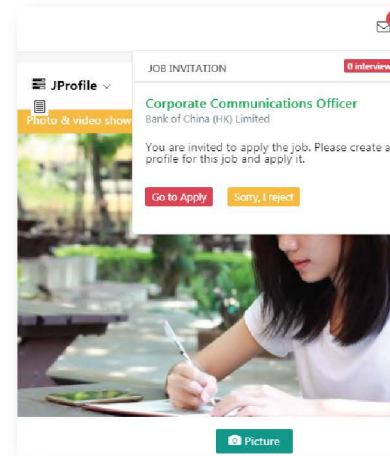
You can read the job description by clicking the job and input your credentials by clicking the “+Create Profile” button.

3 Polish Your Profile



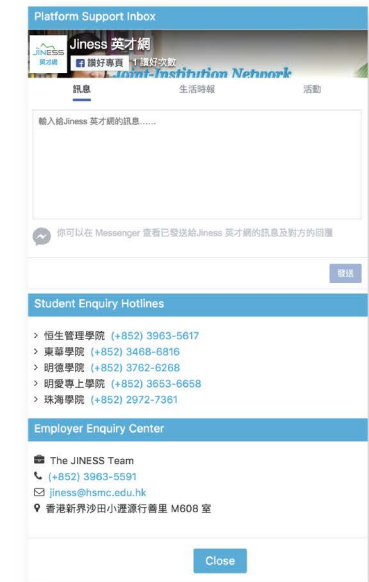
- ▶ Under the **JProfile** column, you may view your own profile by clicking the job title of the selected post.
- ▶ By clicking “+”, “✎” or “🗑”, you may add, edit or delete your information respectively under our **QESS (Qualification, Experience, Skill, Strength)** criteria.
- ▶ By clicking the “⚠ To Improve” button, you will know the gap between your own QESS and the required QESS by employers.
- ▶ **Master CV** records all the information you input in the job portal, which will help you update your job profiles accordingly.

4 Wait for An Offer



The Job Notification on the upper right-hand corner will alert you in the event of interview appointments and/or employers’ interest in your profile.

Should you have any enquiries, please do not hesitate to contact us by clicking the **Enquiry** button on the upper left-handed corner.



Start Your Amazing Journey to a Successful Career
NOW!!!